

**Jefferson County Board  
Committee Minutes  
October 5, 2016  
Infrastructure Committee**

1. **Call to order**  
Meeting was called to order by David at 8:50 a.m.
2. **Roll call of Committee Members**  
Glen Borland, Greg David, Dick Jones, John Kannard and Russ Kutz  
Others Present: Ben Wehmeier, County Administrator and Brian Lamers, Finance Director
3. **Certification of compliance with the Open Meetings Law**  
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**  
No Changes made.
5. **Public Comment**  
None
6. **Approval of the September 7, 2016 Infrastructure Committee meeting minutes**  
Motion by Jones; Second by Kutz to approve the September 7, 2016 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.
7. **Communications**
  - Email from Sigma regarding Asbestos Removal
  - Asbestos/Hazardous Materials Removal and Disposal Bid Tabulation Sheet
8. **Update on bids for Human Services camera project**  
They will be rebidding this project. No action taken.
9. **Review Space Needs Analysis**  
Wehmeier discussed updating our space needs based on the current study. Actual dollar amounts should be determined for the needs of the county. No action taken.
10. **Discussion and possible action on bids for remediation of old highway building**  
An email and a bid tabulation sheet were provided for review. Wehmeier reviewed the information on the bid document. Three bids were received 1) Balestrieri \$34,980 2) KPH \$59,000 and 3) Robinson Brothers \$68,052.  
  
Motion by Kannard; Second by Jones to accept the bid from Balestrieri in the amount of \$34,980.00 and forward to the County Board for their consideration. (Ayes-All) Motion Carried.
11. **Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee**  
David discussed bio mass energy and the advancements in the technology. He encouraged everyone to attend a bio mass seminar in Escanaba, Michigan. He brought up the Peak Prosperity website (peakprosperity.com) and asked the committee to complete the Crash Course that is available on that site. No action taken.
12. **Update on remodeling courthouse employee break room, bathrooms and outdoor space**  
Wehmeier said that they are putting some color samples in the break rooms. They will ask employees for their input. The employee break room tables and chairs will be updated. The second floor restrooms will be renovated in 2017. They will also add recycled picnic tables for employees outdoors. No action taken.
13. **Discussion and possible action on potential property acquisition of 302 S. Center Avenue and 210 E. Dodge Street**  
Wehmeier showed the committee a map of the properties that are for sale. The committee supports the concept of purchasing these properties. No action taken.

**14. Potential items for the Committee's next meeting**

- Approval of the October 5, 2016 Infrastructure Committee minutes
- Review suggestions for Dementia Friendly County – Courthouse Facilities
- Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee
- Update on Satellite Shops
- Facility Dude Demonstration
- Update on updating the county board room and conference rooms
- Update on employee breakroom and outdoor space
- Review of Space Needs Analysis
- Possible tour of the new parking lot
- Discussion and possible action on bids for Human Services camera project
- Update on potential property acquisition of 302 S Center Avenue and 210 E. Dodge Street

**15. Financial Reports (August)**

Financial Reports for Central Services and MIS were provided for review. No action taken.

**16. Discuss future meeting schedule. Set next meeting date** (November 2, 2016 at 9:00 a.m.)

**17. Adjourn**

Motion by Kannard; Second by Kutz to adjourn at 9:45 a.m. (Ayes – All) Motion Carried